

LLANFAELOG COMMUNITY COUNCIL MEMORIAL POLICY

Introduction

Some members of the public are keen to remember loved ones by providing a permanent reminder in the surrounding which they were familiar. This can also be to the benefit of the community if the memorial is either useful or attractive. The aim of this policy is to ensure:

- a) That any memorial is appropriate for the location in which it is placed
- b) That the costs of supply and installation are carried by the donor of the memorial
- c) That the responsibility for the maintenance of any memorial is clearly defined.
- d) That permanent features such as planters, benches or trees will enhance the street scene and maintain the character of the area
- e) That any wording associated with a memorial is of a suitable size, colour and type face

Policy

1. The location on public land of any memorials to private individuals will be agreed with the Llanfaelog Community Council where appropriate.
2. Memorials should have some community benefit either as street furniture or by enhancing the appearance of the village.
3. Benches or trees must be of the type specified by the council in order to co-ordinate with any other benches or trees already situated in the intended area.
4. The cost of supply and installation of any memorial will be covered by the donor and must be paid for by the applicant prior to purchase and installation by the council.
5. The community council will only consider memorials to individuals who have a direct connection with Llanfaelog and surrounding areas. Applications for deceased pets will not be considered.
6. Once installed the memorial can only be repositioned with the agreement of the Community Council.
7. Any plaques or wording must be agreed with the community council in advance.
8. Once supplied the item, except the plaque, will become the property of the community council and any routine maintenance costs covered by the community council.
9. In the event of serious damage by accident, vandalism or becomes unsafe and beyond economical repair the parish council reserve the right to remove and not replace the item.
10. Any plaques will remain the property of the donor and must be maintained in good condition if damaged, removed.
11. While we understand the importance of recognising the anniversary of a loved one, the council respectfully requests that no wreaths, balloons or flowers etc. are placed on the Memorial bench – the bench and plaque are to remember the loved one.
12. This policy will be reviewed every two years.

Additional information

The community council will keep a record of any memorials supplied including the donor's name and contact details. The parish council will maintain a plan, which can be supplied to the public, showing all potential locations for additional seats or trees around the village.

ADOPTED 27TH September 2017

Reviewed July 2018